
MPE-M CARDS ORDER INFORMATION SHEET

Miniature Precision Lightweight GPS Receive (PLGR) Engine – M-Code (MPE-M) cards, which utilize Dismounted Assured Positioning, Navigation, and Timing (PNT) System (DAPS) and Mounted PNT (MAPS) capabilities, have a 10-month lead time from award of the delivery order. Deliveries are negotiated with BAE Systems (the MPE-M card contractor) and are spread out over the fiscal year. Project Manager PNT (PM PNT) coordinates all MPE-M card orders; Defense Information Systems Agency (DISA) Defense Information Technology Contracting Organization (DITCO) is the contract administrator.

IMPORTANT: Non-Army customers have several additional requirements to complete along with submitting their MPE-M card order package that Army customers do not. Please follow the instructions and requirements below that are appropriate for your organization.

Pricing and consolidated order deadlines

To allow customers to pay the lowest possible price for MPE-M cards, PM PNT plans to make quarterly consolidated delivery orders to BAE Systems that combine the quantities of all MPE-M card orders received from all customers within that quarter. PM PNT will place these consolidated delivery orders during the second month of each quarter of the Government fiscal year. To have your order included in a consolidated delivery order, you must submit your MPE-M card order package to PM PNT by the 30th of the first month of each quarter. Order deadlines for each quarter are:

- 30 October (Quarter 1)
- 30 January (Quarter 2)
- 30 April (Quarter 3)
- 30 July (Quarter 4)

NOTE: Prices are subject to change based on the total quantity of all orders combined at the time PM PNT places the consolidated delivery order. To view price ranges for total quantities ordered, please see **J-1 M-Code Card Pricing_website.xlsx** on the PM PNT website.

MPE-M card order package requirements

Please include all following information in your MPE-M card order package. Failure to submit any of the required information will result in your order being omitted from PM PNT's consolidated order and a higher order cost.

- MPE-M card quantity
- Desired delivery schedule
- Shipping address

- Shipping address must include the Department of Defense Activity Address Code (DoDAAC), person of contact (POC) to include on the "Attn:" line
- Funding/Military Interdepartmental Purchase Request DD448 form (MIPR)*
- Primary Program Office POC
- Service end user (one of the following):
 - Army
 - Marine Corps
 - Navy
 - Air Force
 - Special Operations Command

***Please review the MIPR DD448 guidelines below before completing your form.**

NOTE: If you are an Army customer your purchase is covered under the Army overarching support agreement with **DISA DITCO General Terms & Conditions (GT&C) FS Form 7600A** (#A2211-021-097-033755) (see PM PNT website). You do not need to complete a separate intragovernmental agreement with DITCO. Please note, FMS is not within the scope of the contract.

MIPR DD448 guidelines

PM PNT reviews all MIPRs to ensure they comply with DITCO requirements. If a MIPR does not meet requirements, PM PNT will reject it and return to the customer for corrections. The customer must then resubmit a corrected version of the MIPR. Please note, incorrect MIPRs may result in a delay in buys and/or PM PNT dropping customers from the consolidated order. Please note: Any increase in pricing will require an amendment to the original MIPR submitted as part of your MPE-M card order package. Any decrease in pricing will result in a refund from DITCO upon award.

Please include the following information on your MIPR DD448:

- **Requirement description.** This must be a specific/definite description of goods/service and cannot be a contract/task order number only. Avoid acronyms.
- **Funding breakout to include DITCO 2.25% processing fee** (e.g., Task: \$90,000 and 2.25% DITCO Fee: \$2,025)
- **Quantity and unit cost of cards** (e.g., Qty 50 @\$1,800)
- **GT&C Support Agreement:** A2211-021-097-033755
- **DISA/DITCO DODAAC:** HC1084
- **MPE-M Card Contract Number:** HC108423D0005
- **Period of performance/delivery date:** 10 months from award of delivery order
- **Product Service Code (PSC) for MPE-M cards:** 5825
- **NAICS:** 334511
- **Business Partner Network/Trading Partner Number:** The letters "DOD" + "Customer DODAAC" (e.g., DODHC1028, DODW5J9LC)
- **Requirement type:** Non-severable
- **POCs for funding and acceptance receipt**

The MIPR DD48 template and an example of an accepted MIPR/DD448 are available on the PM PNT website.

Submitting your MPE-M card order package

Please send your order package and any questions to PMPNTMPEMcontract@army.mil. PM PNT will review the package and, if it complies with the above instructions, will notify you within three business days with a copy of the MIPR for you to approve. Once you approve the MIPR, please return it to PM PNT via PMPNTMPEMcontract@army.mil. PM PNT will then submit the approved MIPR to the contracting officer.

Additional requirements for non-Army customers

If you are a non-Army customer, you will need to complete the following requirements in addition to submitting an MPE-M card order package.

- Complete an **Interagency Agreement** that includes an **FS 7600A/GT&C form** and a **7600B/Order with DITCO** as soon as you plan to place an order with PM PNT as **DITCO will not accept your MIPR without a finalized Interagency Agreement**. Contact the DITCO POC below to receive your forms.
 - **DITCO POC:**
Sara Vogelgesang, Contracting Officer
DISA/DITCO/PL8411
Special Interest Contracts Section
Comm: 618-418-6704
DSN: 779
sara.a.vogelgesang.civ@mail.mil
- Complete the **Request for Material Release of MGUE Increment 1 ASIC** (available on the PM PNT website) and send it to your CFT (if your program or branch has one) or your DLA POC for finalization and coordinate with DLA upon delivery order award.
 - **NOTE:** The Request for Material Release of MGUE Increment 1 ASIC form must be fully approved by the DLA KO within 21 business days of the delivery order award. This form ensures enough ASIC chips are released to BAE Systems from the appropriate branch of service's DLA inventory to be used as GFP in the MPE-M cards.

Questions

If you have any questions, please contact PMPNTMPEMcontract@army.mil.